



# LIBRARY BOARD OF TRUSTEES MINUTES

Tuesday, April 12th, 2022

Call to order time: 17:08

Attendance:

Rosalie Morillo (President)  
Jacqueline Littlejohn (Vice President)  
Jaime Fazzina  
Vickiana Ortega  
Courtney Pepe  
Brenda Delgadillo  
Barbara Sottilaro  
Maria Diaz

Absent:

Pamela Hedberg

1. Reviewed and approved minutes for March 2022

2. Read and approved Treasurer Report/January bill list

Total spent for the month of March 2022: \$3,626.39

- Books & Publications - Account Total: 2-01-29-390-033 **1,349.50**
- Professional Association Dues Account Total: 2-01-29-390-044 **200.00**
- Heating Oil Account Total: 2-01-29-390-070 **909.72**
- Electricity Account Total: 2-01-29-390-071 **917.39**
- Telephone Charges 2-01-29-390-076 **249.78**

3. Committee reports:

a. Policy: Additional by-laws were added and will be reviewed by all trustees by next meeting

b. Personnel:

- Will provide price ranges next month for Library Board of Trustees business cards. We will create generic-non titled cards due to yearly elections.
- Director's Salary Confirmed-\$72,000-\$79,000

- The Personnel committee is planning a date in May to meet all Library employees and gather their employment history
- c. Buildings and Grounds:
  - The lift has an eta of completion: June 2022
  - Multiple board members have visited a plethora of libraries in Middlesex County to create a general idea on how to allocate the funds of the federal grant once received
- d. Finance:
  - The director's salary was established
  - The restoration for the original TMP photo is pending the price quote
- e. Community:
  - The library board will be present for the City Wide Cleanup on Saturday, April 16<sup>th</sup> at Water Stadium from 9:00 AM-12:00 PM
  - Discussing a partnership with Target to have a Target employee read to kids at the children's library. We are leaning on a Saturday event.
  - Potential job fair/Juneteenth event on Saturday June 18<sup>th</sup> in the parking lot next to the Library

#### 4. Report from Herschel Chomsky

- a. Yom Hashoah proposal has moved to a city event rather than a library one
- b. Healthcare iPads program began and a procedure for have residents use them has to be created. We received five iPads which the library can keep after the program ends

#### 5. Old Business:

- a. Women History Day event: Successful first event! We are beyond grateful for the panelist and all who attended.
- b. TMP Day: over 40 people join the zoom event!
- c. Social Media report: Our social media was hacked; we will create an entire new platform.
- d. SORA is approved

#### 6. New Business:

- a. Building's and ground subcommittee meeting is changed to the first Tuesday of every month at 6:30 PM

7. Next meeting date is confirmed for, Tuesday, May 10<sup>th</sup>, 2022 at 5:00 PM

Adjourned: 18:23