

LIBRARY BOARD OF TRUSTEES MEETING | MINUTES

DATE: 11/8/2022 | CALL TO ORDER: 6:35 PM | ADJURNED: 8:35 PM

Rosalie Morillo	PRESENT	Barbara Sottilaro	PRESENT
Brenda Delgadillo	PRESENT	Jaime Fazzina	PRESENT
Vickiana Ortega	PRESENT	Maria Diaz	ABSENT
Courtney Pepe	ABSENT	Iris Alicea	PRESENT
Jacqueline Littlejohn	PRESENT		

AGENDA TOPICS

1. Did not read or approve the minutes for October
2. Did not read or approve the report and bill list for September
3. Read and approved the October report and bill list

TOTAL AMOUNT PAID IN OCTOBER: \$17,231.63

BOOKS AND PUBLICATION	\$1,768.04
CLEANING AND MAINTENANCE	\$697.85
OFFICE EQUIPMENT	\$1,146.04
TELEPHONE	\$168.20
BUILDING REPAIRS	\$1,122
ELECTRICITY	\$1,144.42
PUBLIC EVENTS	\$969.91
AUDIO VISUAL	\$1,300
CONSORTIUM	\$8,915.18

4. REPORT FROM COMMITTEES

CHAIR

DATE | TIME

Policy: Voted and approved the Perth Amboy Public Library Fine and Fee Policy. Edited the Perth Amboy Free Public Library Program Proposal.

Personnel: CLOSED SESSION

Buildings and Ground: Did not meet. A plaster from our ceiling fell down.

Finance: The budget for 2023 was submitted

Community: Discussed events from November 2022-June 2023, mainly themes. Logo: January 1st, digital, open for any design. English or Spanish

Rosalie M

Brenda D
Vickiana O

Courtney P
Maria D

4. REPORT FROM COMMITTEES

CHAIR

DATE | TIME

Children's Library: Extending the hours to coincide with the adult's library. Upgrading the floors and painting a mural.

Iris A

5. Interim Report

TMP Appraiser: Contacted a company in Red Bank to get an appraisal (Fee \$275) to get the photo restored.

Website: A purchase order was created for the web designers.

Upcoming Programs: Book signing events on December 3rd from 1:00 PM -3:00 PM, Pilates at the Library from 10:00 AM-11:00 AM, Meet and Greet Bethany Yeiser on December 15th from 5:00 PM-7:00 PM.

Hispanic Heritage expense report: Vendors \$4,400/Print \$740/Advertisement \$800/Equipment \$1,636.91/Decorations \$219.92

6. Friends of the Library

Meeting on November 15th at 6:00 PM

Possible donating of the kiosk

7. Public Comment

NAME

ADDRESS

No public comment

8. NEXT MEETING DATE CONFIRMED: Wednesday, December 14th 5:30 PM