

LIBRARY BOARD OF TRUSTEES MEETING | MINUTES

DATE: December 14th 2022 | **CALL TO ORDER:** 17:40 | **ADJURNED:** 19:45

Rosalie Morillo PRESENT
Brenda Delgadillo PRESENT
Vickiana Ortega PRESENT
Courtney Pepe PRESENT
Jacqueline Littlejohn ABSENT

Barbara Sottilaro PRESENT
Jaime Fazzina PRESENT
Maria Diaz PRESENT
Iris Alicea PRESENT

AGENDA TOPICS

1. Read and approved October and November 2022 minutes
2. Read and approved September and November 2022 report and bill list

TOTAL AMOUNT PAID: \$	September	November
BOOKS AND PUBLICATION	\$66.51	\$2,843.02
CLEANING & MAINTENANCE	\$5	\$45.44
ELECTRICITY	\$1,716.41	\$1,023.09
TELEPHONE	\$342.36	\$250.86
BUILDING REPAIRS	\$439.69	\$1,240.41
CONSORTIUM	\$2,114	\$8,743.42
PUBLIC EVENTS	\$500	\$3,410.76
OFFICE SUPPLIES	\$705.18	\$1,858.62
PRINTING & BINDING		\$740
PROFESSIONAL ASSOCIATION DUES		\$400
HEATING OIL		\$678.61
AUDIO VISUAL		\$1,000

3. REPORT FROM COMMITTEES

CHAIR

DATE | TIME

Policy: Approved the banning fees policy Rosalie M
Personnel: We interviewed our first candidate for Brenda D
Children's Librarian, we are interviewing another
candidate this upcoming Friday
Buildings and Ground: We are going to weed out Vickiana O
books, have art work from the high school on
display throughout the library

3. REPORT FROM COMMITTEES

CHAIR

DATE | TIME

Finance: The treasurer is stepping down from her role. A program budget will be placed for the Director to use without notifying the board.

Community: Contacted a speaker for next year's Black History event

Children's Library: Collaborating with PAHS' art teacher to paint a mural for the Children's Library

4. Interim Report

- ✚ Created an End of the year report
- ✚ A partnership with Target and the YMCA for a "I have a dream" program
- ✚ We have a new Library Website!
- ✚ Programs for December: Hanukkah and Christmas events
- ✚ The library will be closing at 5:00 PM from December 19th-December 30th.

5. OLD BUSINESS

Officer Positions Roles

- ♥ Treasurer: Vickiana Ortega
- ♥ Secretary: Brenda Delgadillo
- ♥ Nomination Member: Maria Diaz

-updating the bylaws on the role of the Vice President

6. New Business

- LBTM calendar 2023
- Friends of the Library: Book Sales, selling bags and calendar, will be adding an event soon.

7. Public Comment

NAME

ADDRESS

No public comment

8. CLOSED SESSION

9. NEXT MEETING DATE CONFIRMED: JANUARY 11TH, 2023 AT 5:30 PM