

LIBRARY BOARD OF TRUSTEES MEETING | MINUTES

DATE: November 8th, 2023 | **CALL TO ORDER: 6:00 PM** | **ADJURNED: 7:00 PM**

Rosalie Morillo PRESENT
Brenda Delgadillo PRESENT
Vickiana Ortega ABSENT
Courtney Pepe PRESENT
Jacqueline Littlejohn ABSENT

Barbara Sottilaro PRESENT
Maria Diaz ABSENT
Iris Alicea PRESENT
Loris Welch ABSENT

AGENDA TOPICS

1. Read and approved the minutes for October 2023
2. Read and approved the report and bill list for September 2023

TOTAL AMOUNT PAID: 6,189.17

BOOKS AND PUBLICATION	\$945.57
HEATING AND OIL	\$44.68
ELECTRICITY	\$1,874.52
TELEPHONE	\$179.38
OFFICE SUPPLIES	\$190.47
CONSORTIUM	\$121.21
CONTRACTUAL SERVICES	\$100
BUILDING REPAIRS	\$558.39
PUBLIC EVENTS	\$516.14
AUDIO VISUAL	\$1,658.81

3. REPORT FROM COMMITTEES

Community

- ♥ Spoke regarding the Women's History Month Panel event and created a panel nomination form; the event will take place on Saturday, March 23rd from 2:00 PM-4:00 PM.
- ♥ Spoke regarding the Black History Month event, the title will be Black History Month: Celebrating Black Culture. The date for the event will be on Saturday February 17th from 1:00 PM to 5:00 PM; Snow date will be February 24th, 2023 from 1:00 PM to 5:00 PM.
- ♥ We are going to host an employee appreciation party for the staff on Wednesday, December 13th from 5:00 PM-7:00 PM.

4. Acting Director Report

1. We had 103 events so far!
2. We added more computes to the children's library
3. The camera installation has been postponed due to cameras being on backorder
4. The Board of Trustees meeting are changing to every 3rd Wednesday of the Month
5. Loris Welch term expires on 12/31/2023, she needs to submit a reappointment letter if she wishes to continue

5. Nomination process for Library Board of Trustees' 2024 office

The committee will meet at some point before January

6. Library Renovations Committee review of RFP's for Historical Architects

Most of the board wants to be involved

7. Friends of the Library Report

The Lizard Guy event was a success

The Boscov's event was a success

8. Public Comment

NAME

ADDRESS

No public comment

9. NEXT MEETING DATE CONFIRMED: January 17th at 5:30 PM