

LIBRARY BOARD OF TRUSTEES MEETING | MINUTES

DATE: January 17th 2024 | CALL TO ORDER: 5:30 PM | ADJURNED: 7:01 PM

Rosalie Morillo PRESENT
Brenda Delgadillo PRESENT
Vickiana Ortega ABSENT
Courtney Pepe PRESENT
Jacqueline Littlejohn ABSENT

Barbara Sottilaro PRESENT
Maria Diaz ABSENT
Iris Alicea PRESENT
Loris Welch PRESENT

AGENDA TOPICS

1. The President and Vice-President will remain in the same position
2. Reviewed and approved the November 2023 minutes
3. Read and approved the November 2023 report and bill list

TOTAL AMOUNT PAID: \$31,922.66

BOOKS AND PUBLICATION	\$964.23
CLEANING AND MAINTENANCE	\$91.70
OFFICE SUPPLIES	\$1492.77
PROFESSIONAL ASSOCIATION DUES	\$2900
OFFICE EQUIPMENT	\$10
HEATING OIL	\$492.79
ELECTRICITY	\$2,924.49
TELEPHONE CHARGES	\$366.04
CONTRACTUAL SERVICES	\$150
BUILDING REPAIRS	\$904.72
PUBLIC EVENTS	\$3,793.43
AUDIO VISUAL	\$440
CONSORTIUM	\$17,392.49

4. Read and approved the December 2023 report and bill list

TOTAL AMOUNT PAID: \$6,448.49

CLEANING AND MAINTENANCE	\$292.01
BOOKS AND PUBLICATIONS	\$1,335.57
OFFICE SUPPLIES	\$146.59
OFFICE EQUIPMENT	\$569.66

HEATING OIL	\$329.63
ELECTRICITY	\$1,109.21
TELEPHONE CHARGES	\$182.74
BUILDING REPAIRS	\$588
PUBLIC EVENTS	\$1,112.08
AUDIO VISUAL (NEED MORE INFORMATION)	\$783

5. REPORT FROM COMMITTEES

CHAIR

Community: Discussed the black history event on Feb 17th Maria D

6. ACTING DIRECTOR REPORT

Ruff readers event was a success, implemented surveillance cameras, we received a generous donation of 11 Dell laptops, purchased and installed a new big white board, we got 812 New Users across all patrons types.

7. New Business

Black History Month Celebration: February 17th

A few vendors confirmed, music from Dj Lindsay, food from Olaide's Kitchen, Potential: hair wrapping, face painting or sand making.

RFP selection for Historical Architects will take place on Jan 24th via zoom at 12:00 PM

Bayside Family Success Center

8. Friends of the Library

Potential Eyes of the wild event in March

9. Public Comment

NAME

ADDRESS

No public comment

10. NEXT MEETING DATE CONFIRMED: February 21st 2024 at 5:30 PM